

Model United Nations Club

October 14, 2008

Dear Parents,

This letter contains the permission slip for the West Lake Model United Nations Conference on November 7 and 8. Your son or daughter must return the permission slip with a 100 RMB registration fee by October 24, 2008.

Where is the West Lake MUN conference?

The conference is at Hangzhou International School. Students will sleep at home, obviously, but must be at the school early on Saturday morning, November 8.

When is the conference?

The two-day conference begins on Friday, November 7, and ends on November 8. The conference begins at 4:00 pm on Friday. Students will be busy until 9:00 pm that evening. The next day, the conference begins again at 8:30 am, but students should arrive close to 8:00 am. Students will be busy all day on Saturday. The conference officially ends at 4:00 pm. However, a dinner and dance are being planned for Saturday evening. Students are encouraged to stay for these activities, since HIS is the host school.

Detailed Conference Schedule			
Friday, 11/7		Saturday, 11/8	
		8:30 am – 11:30 am	General Assembly Debate
4:00 pm – 7:00 pm	Lobbying and Merging	11:30 am – 12:30 pm	Lunch
5:00 pm – 7:30 pm	Approval Panel Open	12:30 pm – 3:30 pm	General Assembly Debate
6:00 pm – 7:00 pm	Dinner	3:30 pm – 4:00 pm	Closing ceremonies
7:30 pm – 9:00 pm	Opening Ceremonies	4:00 pm – 6:00 pm	Dinner
		6:00 pm – 9:00 pm	Dance

Why is there a 100 RMB fee for this conference?

All three meals are being provided by the HIS cafeteria. However, since the conference takes place on a weekend, these meals are not covered in the student meal plan. Other small costs will also be covered by the registration fee. This event is not for profit.

Who is coming to the conference?

Although this conference is founded and organized by Hangzhou International School, it involves a large number of students from all ten of the schools listed below. The conference has doubled in size since last year. The total number of students involved is over 200. The students from other schools will be staying in hotels near HIS.

Schools Attending West Lake Model UN Conference 2008	
	Abbreviation
Concordia International School	CIS
Dulwich College Suzhou	DCS
Eton House International School Suzhou	EHIS
Hangzhou International School	HIS
Qingdao MTI International School	QMIS
Shanghai American School – Puxi Campus	SAS-PX
Shanghai Community International Schools – Hongqiao Campus	SCIS-HQ
Shanghai Community International Schools – Pudong Campus	SCIS-PD
Suzhou Singapore International School	SSIS
Xi'an Gao Xin No. 1 High School	GXYZ

What do students need to bring to the conference?

- (1) Each student needs to wear standard business attire. Boys should wear dark blue suits; girls can wear a nice blouse with slacks or a skirt. Students should bring these clothes to school on Friday and change after school ends.
- (2) Each student needs an MUN binder so that he or she can write on a hard surface. Students will be sitting in chairs during the debates, but they need to be able to write notes – holding the binder in their lap will allow them to do this. The binder should also contain the conference handbook and other MUN-related materials that students have received.
- (3) In the weeks leading up to any MUN conference, all students are expected to prepare an opening speech, discuss their ideas with other students, and write a resolution about one of the debate topics. This will require that students attend the meeting after school **every** Tuesday (3:15 pm until 4:45 pm). Students must also have access to the internet and even make time for communicating on-line with students from the other schools.
- (4) Meals and snacks are provided by the conference. Students may wish to bring some spending money in case they want to purchase snacks before the conference begins or after it ends.

Where can parents get more information?

- (1) From the teachers who direct the Model United Nations Club. Please do not hesitate to contact us. We will be happy to answer your questions. You can reach us at this e-mail address: hismun@scischina.org. If you would like electronic versions of these letters, simply send us an e-mail.
- (2) At the website that has been established for the MUN Club. At this website, we will post copies of all the letters we send home.
The address is <http://munhz.wikispaces.com/>
- (3) At the conference website. The student leaders of the conference helped create this website. It contains background information on each of the topics being discussed during the conference. The address is <http://westlakemun.wikispaces.com/>

How can parents be involved?

(1) You are invited to observe our conference on November 7 and 8. Those of you who saw the event last year will remember how busy and productive it was. We invite all parents to observe the proceedings. Each student will give his or her speech on the evening of Friday, November 7.

*The auditorium and performance space are the venues for the conference.
The debates are formal events; don't be surprised to find a very quiet
group of teen-agers!*

(2) Consider volunteering your time. We will organize a lounge for the teachers from other schools. Volunteers are needed to keep that room looking neat and welcoming. Snacks and drinks will be provided by the conference; we simply need a parent's touch once in a while, so that the teachers from other schools feel welcome.

We are excited about this conference, and we can assure you that your son or daughter will enjoy the experience. Thank you for your support!

Thomas Robinson
MUN Director

Anna Erickson
Assistant MUN Director

hismun@scischina.org

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West Lake MUN 2008

A Conference on November 7 & 8

Permission slip for Participants.

By signing this form, I am indicating that I have read and understood the attached letter regarding the West Lake MUN Conference at HIS on November 7 and 8. I am giving permission for my son or daughter to attend the conference. I have also enclosed the 100 RMB registration fee.

This slip and 100 RMB the registration fee is **DUE BY Friday, October 24, 2008.**

Name of student: _____

Name of parent: _____

Signature of parent: _____

Please return permission slips and fees directly to Mr. Robinson or Mrs. Erickson.